

## **Ramsey County Library Advisory Board Meeting**

**April 17, 2024**

### **Ramsey County White Bear Lake Library**

**2150 2<sup>nd</sup> Street, White Bear Lake, MN 55110**

**LIBRARY ADVISORY BOARD PRESENT:** Molly Jansen, Marissa Kirby-Stofferahn, Kami Miller, Andrea West, and Dawne Brown White.

**STAFF PRESENT:** Pang Yang, Library Deputy Director; Chuck Wettergren, Digital Services Manager; Ann Wahlstrom, North St. Paul and White Bear Lake Branch Manager, and Maggie Soukup, Library Board Coordinator.

**OTHERS PRESENT:** Stacy Kaiser, Chief Information Security Officer, Ramsey County.

#### **CALL TO ORDER**

Kirby-Stofferahn called the meeting to order at 6:36 p.m.

#### **ACTIONS ITEMS**

##### **Approval of the April 17 meeting agenda**

Jansen made a motion to approve the agenda as presented. West seconded the motion, which passed unanimously.

##### **Approval of the March 20 meeting minutes**

West made a motion to approve the March 20 meeting minutes as presented. Jansen seconded the motion, which passed unanimously.

##### **Donation Acceptance**

Jansen made a motion to accept the donations to the Ramsey County Libraries as presented. Miller seconded the motion, which passed unanimously.

#### **PRESENTATION**

Chuck Wettergren, Library Digital Services Manager, and Stacy Kaiser, Ramsey County Chief Information Security Officer, gave a presentation on Ramsey County data security. Wettergren shared how the two departments, Digital Services and Information Services, work together to keep staff, patrons, and visitors safe when using library services. He explained that Information Services (IS) provides infrastructure to all County departments while Digital Services (DS) is responsible for all of the applications that the Library uses such as Horizon and BiblioCommons. Both Wettergren and Kaiser reiterated how important employee awareness and training is to keeping data and information safe as well as updating and maintaining both internal and external policies.

#### **BRANCH TOUR**

White Bear Lake Branch Manager Ann Wahlstrom gave the board members a tour of the branch.

## **UPDATES**

### **Deputy Library Director Update**

Yang shared the following updates with the board:

- First round interviews for the Library Director position are beginning next week. The anticipated start date for the new Director is mid-June.
- RCL held its 2<sup>nd</sup> anti-racist book club 2 weeks ago. Led by Library Associate, Abeni Hill, the club meets the 4<sup>th</sup> Wednesday of each month at 6:00pm at the Shoreview branch – all are welcome!
- MELSA is currently in the process of hiring a new executive director. Scott Vrieze, current Executive Director, will be retiring later this spring.
- Yang recently attended a North St. Paul City Council meeting on behalf of RCL. She shared value and impact that the North St. Paul library provides the city and answered questions the council members had about the library.
- RCL distributed over 500 free COVID tests over the last 2 weeks to patrons visiting the libraries.

## **POLICY REVIEW**

### **Unattended Child Policy**

The board welcomed Ann Wahlstrom, Branch Manager and Children's Librarian, to discuss the proposed changes made to the Unattended Child policy. Wahlstrom was able to provide historical context to the current policy as well as insight as to why the changes were being made. Wahlstrom is part of a group made up of Ramsey County Children's and Teen Librarians who reviewed the policy and are making the proposed changes.

Many board members agreed that a key part of this policy is to make sure that the policy is visible for all visitors and that staff helping to educate parents and guardians on the policy.

## **ADJOURN**

Kirby-Stofferahn made a motion to adjourn the meeting at 8:00 p.m. Miller seconded the motion, which passed unanimously.