

**Ramsey County Library Advisory Board Meeting
February 19, 2025
Ramsey County Library – Shoreview
4560 Victoria St N, Shoreview, MN 55126**

LIBRARY ADVISORY BOARD PRESENT: Alex Kovarik, Kami Miller, Andrea West, Sandy Doubek, and Molly Jansen

NOT PRESENT: Marissa Kirby-Stofferahn and Dawne Brown-White

STAFF PRESENT: Pang Yang, Library Director; Jeff Eide, Roseville Senior Branch Manager; and Lola Ryan, Library Board Coordinator

CALL TO ORDER

Miller called the meeting to order at 6:33 p.m.

ACTION ITEMS

Approval of the February Meeting Agenda

West made a motion to approve the agenda as presented. Kovarik seconded the motion, which passed unanimously.

Approval of the 2025 January Meeting Minutes

West abstained from the approval of January meeting minutes due to their absence. Due to the lack of quorum, West made a motion to move the approval of the January 15 meeting minutes to the March meeting. Miller seconded the motion, which passed unanimously.

Approval of Ramsey County Library Advisory Board Bylaws

The Library Board members voted on grammatical corrections proposed during the January meeting. West made a motion to approve the bylaws as presented. Doubek seconded the motion, which passed unanimously.

ACKNOWLEDGEMENT OF 2025 LIBRARY DONATIONS

All donations under \$5,000.00 donated to the library come to the Library Advisory Board for acknowledgement. Donations over \$5,000.00 are accepted by the County Board on behalf of the libraries. The library had received several year-end donations, and the board reviewed and acknowledged the donations. West made a motion to acknowledge the donations to the Ramsey County Libraries as presented. Kovarik seconded the motion, which passed unanimously.

DISCUSSION ITEMS

Data Privacy Policy

Pang and the Library Board members reviewed the Data Privacy Policy. Pang provided a summary, underlining key points of the Data Practices Act related to library records, material release, and data-sharing conditions. The policy will be updated with revised dates and re-uploaded to the Ramsey County Library Policy webpage. This policy will continue the five-year review cycle.

Legislative Updates

Pang informed the members that Legislative Day is February 20th. Pang highlighted key priorities for both the Ramsey County and Library systems. For Ramsey County, significant support was emphasized for the Housing Department, Mental and Behavioral Health, Criminal Justice reforms, and funding requests for parks. Pang also outlined Library priorities, including increased funding for the Regional Library Basic System Support, MELSA funding, construction and remodeling support, Legacy funds, and proposed changes to the funding structure for the Ramsey County Law Library. Pang also introduced a new request aimed at addressing the limitations on e-book pricing, and an upcoming article will explore the e-book pricing structure. The Ramsey County Commissioners approved these legislative priorities. Pang also shared that 789 House Bills have been introduced in the state legislature.

Library Director's Report

Pang provided the February staff updates, emphasizing Black History Month as a time to reflect, educate, and celebrate the contributions of Black and African American communities. The Ramsey County Library encourages participation in events like the Black History Heroes activity for children at the Shoreview branch and exploring its extensive collection of books and resources. Ramsey County Library is also preparing Requests for Proposals (RFPs) to renew or replace its Integrated Library System (ILS), with the process set to begin this year. Additionally, Ramsey County Library will reapply for the E-Rate discount, which helps support eligible internet and telecommunication services. Four Ramsey County employees are participating in The Partnership program, which focuses on personal and professional growth. Finally, Kari Collins has been announced as Deputy County Manager for the Economic Growth and Community Investment (EGCI) team. She will oversee a \$139 million budget and 572 employees, including those at the Ramsey County Library.

ADJOURN

Jansen made a motion to adjourn the meeting at 7:21 p.m. West seconded the motion, which passed unanimously.